



Regional Food Activation Coordinator

- Full time position
- 6 month role minimum
- \$33.50 per hour + super
- 38 hours per week
- Flexible working conditions
- Work remotely in Victoria

About the Open Food Network

Founded in 2012, we're a not-for-profit organisation focused on building a new food system that is fair, local, and transparent.

We believe a sustainable and resilient food system needs to reconnect producers and consumers. We aim to empower people and communities and give them the tools and knowledge to develop the food systems they need for their community.

Our flagship project is an open source software platform that makes it easy for farmers, producers, farmers markets, and other values-aligned enterprises to sell their products online. We also run place-based projects that seek to strengthen local food systems by supporting community food enterprises and by creating connections and sharing knowledge amongst producers, eaters and other food sector stakeholders.

We are part of a global network of people and organisations working together to develop open and shared resources, knowledge, and tools to support local food enterprises all over the world.

The Open Food Network community has decades of experience in running innovative food enterprises with social and ecological aims. We know that good food can transform our planet and our society. We also know that making values-driven food enterprise work takes commitment, perseverance, partnerships and support.

About the opportunity

Open Food Network has secured funding through Working for Victoria to help create stronger and fairer food systems across regional and metro Victoria.

This funding will enable us to recruit 5 x Regional Food Activation Officers who will work with Community Food Enterprises in Gippsland and the Hume regions to grow their business and work in collaboration to strengthen their local food system. We are seeking a Regional Food Activation



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Coordinator to support and mentor these staff members, and to provide both operational and strategic support to ensure the success of these roles. This role will require a strong partnership approach, working with not only the Regional Food Activation Officers but also with staff at the Community Food Enterprises where they are co-located, with regional stakeholders including government, social enterprises and the food relief sector, and of course with other staff at Open Food Network.

This full-time role is fully funded for 6 months, with the possibility of extending this for another 6 months.

This role is both flexible and remote, working from anywhere in Victoria. We've always worked remotely so we have the tools and practices set up to ensure we are working well as a team. Ideally you have your own computer, phone, a good solid internet connection and access to a car to enable face to face catch ups where possible. If not, still apply - if you're the best candidate we'll help you get set up.

In this role, you'll be well supported by a dedicated team of Open Food Network staff who are scattered around Victoria (and the world) who can help and mentor you to build connections, navigate our software platform and submit your timesheets! We are farmers, software developers, house builders, gardeners, herbal lore novices, climbers, bakers, partners, parents, carers, and most importantly, we're good people. We are definitely a workplace where you bring your whole self to work.

Role:

At the Open Food Network, we operate as a holocracy. We are decentralised in terms of management and operate in self-organising teams who are empowered to make decisions. We recognise that staff have multiple roles within an organisation and that they may move between roles depending on their skill development, interest and capacity. Sounds different right?!

What it means is that as the Regional Food Activation Coordinator, you might play a role in human resources, partnership development, project management, grants and fundraising, advocacy with government, logistics management and operational support for producers and Community Food Enterprises.

Responsibilities:

- Understand local food enterprise models, including how to develop, support and scale them for viability and social and environmental impact
- Build partnerships for regional food activation including Identifying funding opportunities to continue delivering and building upon project outcomes
- Support and mentor a number of staff co-located with Community Food Enterprises across regional Victoria which will require regular communication, most likely through remote working tools
- Co-create work plans with staff and provide continued support and guidance to ensure that outcomes are being met
- Manage a flexible work week through effective time management and organisation
- Contribute to a positive and supportive team culture both within Open Food Network and within any partners with whom you may be working



You should be: values-driven, proactive, entrepreneurial, creative, adaptable and technically savvy. A confident communicator who believes in our mission of building a better food system by empowering community food enterprises and regional food systems. Well connected with experiences volunteering or working in community food enterprises (including farming), projects or partnerships.. Experience supporting and mentoring staff and delivering complex projects with multiple stakeholders.

You may also: have used the Open Food Network software platform previously, have the ability to utilise and engage with a range of apps that support remote working and have experience writing and securing grant and philanthropic funding.

Interested?

Great! If you're shortlisted for the role through Working for Victoria, we will be in touch to request a CV with references. We will then conduct an online interview for the position.

